

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Meeting of the Council to be held on

**Tuesday 17th March 2020, at 7.15 pm in the Old School,
Church Street, Market Lavington – cancelled due to coronavirus**

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
19/20-314	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
19/20-315	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
19/20-316	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
19/20-317	Police Report To receive a report from Devizes Rural Neighbourhood Policing Team
19/20-318	Wiltshire Councillor Report To receive a report from Wiltshire Cllr Richard Gamble
19/20-319	Council meetings a) Meeting of the Parish Council held on the 18th February 2020 (<i>copy of minutes attached</i>) - To confirm and sign as a correct record the minutes b) Old School (OS) Committee meeting held on 25 th February 2020 (<i>copy of minutes attached</i>) - To note the draft minutes, ask any questions arising from the minutes, and consider further any matters as necessary c) Highways, Recreation, Amenity & Footpaths (HRAF) Committee meeting held on 3rd March 2020 (<i>copy of minutes attached</i>) - To note the draft minutes, ask any questions arising from the minutes, and consider further any matters as necessary: i. Lighting on footpath leading to Community Hall – To receive update from further enquiries made. Consider for approval recommendation from HRAF committee (<i>copy of report discussed at HRAF meeting attached</i>) ii. Village Emergency Plan – Consider for approval draft document (<i>copy attached</i>) iii. Wiltshire Council 'Open Space' Survey – Review updated map and consider if any additional areas need to be marked
19/20-320	Chairman's Report a) To receive a report from Parish Council Chairman b) 'Chairman's Charity Account' – quarterly review (<i>copy of finance spreadsheet attached</i>) c) 'Chairman's Charity Account' – Accounts for year ending 31/12/19 – To receive Internal Auditors notes following examination of accounts
19/20-321	Market Lavington Neighbourhood Plan To receive a report from Steering Group representative (<i>copy of examiners report attached</i>)
19/20-322	Community Hall Trust Report To receive a report from Cllr Padfield (Parish Council representative on the Trust

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	Committee
19/20-323	<p>Highways / Maintenance issues in the village</p> <ul style="list-style-type: none"> a) Update from Cllr Davis and Clerk on matters previously reported b) Consider any new matters to report – for Handyman contractor / Parish Steward (March 17 & 18 / April 14 & 15) / Footpath, Amenity Land contractor / Wiltshire Council c) CATG meeting – Review feedback received from other local Parish Councils with Village Gateways. Consider for approval assessment and draft proposal prepared by Wiltshire Council (<i>copy of proposal attached</i>) d) Speed Indicator Device – Review and consider additional information obtained by Cllr Myhill and Clerk. Consider for approval recommendations made in accompanying report (<i>copy attached</i>) e) Drop-Kerbs – Pavement assessment to identify areas in most need of drop kerbs – Update by Cllr Davis f) Wiltshire Council - Experimental bus service improvements – Review any suggestions received
19/20-324	<p>Market Lavington Vintage Meet 2020 event</p> <ul style="list-style-type: none"> a) Report from Organising Committee b) Review level of financial support for the Vintage Meet and contingency planning
19/20-325	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) British Legion – Letter of thanks for Grant donation to Poppy Appeal – To note b) Victim Support – Letter of thanks for Grant donation – To note <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
19/20-326	<p>Planning applications and decisions</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at a Planning Committee meeting None b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. 20/01560/TCA 7 New Street, Market Lavington. SN10 4DX. Pine tree – fell – No objections c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decision made by Wiltshire Council <ul style="list-style-type: none"> i. 19/11558/FUL 16 Park Road, Market Lavington. SN10 4ED. Erection of single storey conservatory at the rear side of the property – Approve with conditions
19/20-327	<p>Finance</p> <ul style="list-style-type: none"> a) To receive, consider and approve financial reports - receipts and payments details for February 2020 (including any card payments made), bank reconciliation and budget position for financial year-to-date (<i>copies attached</i>) b) To approve payment of 'cheques / on-line Payments' for March 2020 (including any payments made in-between meetings) (<i>as per schedule to be provided before start of meeting</i>)

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	c) Quarterly check of Parish Council accounts by Chairman of Management & Finance committee – Report from Chairman following review of accounts as at 31/1/20
19/20-328	Annual Parish Meeting Agree date and format for meeting
19/20-329	General Parish Matters Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information
19/20-330	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on any matter
19/20-331	Date of next Meetings Parish Council meeting – Tuesday 21st April 2020 at 7.15pm
19/20-332	Closure of meeting